

## Home to School Transport – Conditions of use

**Please read the following Conditions of Use and only complete the application to purchase a pass if you understand and agree to adhere to the Conditions of Use below.**

**The Conditions of Use represent an agreement between Moorlands Learning Trust and the Parent/Carer of the pupil identified at clause 1 for the return journey from the address identified at clause 2 to Nidderdale High School. References to the School in these Conditions of Use means Moorlands Learning Trust with registered office address at Cowpasture Road, Ilkley, West Yorkshire, LS29 8TR with company number 07663864.**

By signing these Conditions of Use, you agree to the terms and conditions set out below: -

1. I am the Parent or Carer of the following identified pupil(s) of Nidderdale High School (the "Pupil(s)"): 

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2. The Pupil(s) identified at clause 1 will be picked up at the following bus stop: 

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### 3. Payment

I/we are committed to paying for an annual pass for the 2026-2027 academic year payable by direct debit in 12 monthly instalments of £125 payable 1<sup>st</sup> July 2026 to 1<sup>st</sup> June 2027. The initial payment of £125 paid in July 2026 secures your child's place on the bus and is non refundable. If you would prefer to pay in full (£1500) in July 2026 please contact [hometoschooltransport@nidderdale.mlt.co.uk](mailto:hometoschooltransport@nidderdale.mlt.co.uk) to arrange a BACs payment.

NB: Currently only full passes at a cost of £1500 are available (providing transport 5 days per week).

If I choose to pay for an annual pass by monthly instalments, I will pay all instalments in full, and each monthly instalment shall be paid on the first day of each month ("Due Date"). If I choose to pay in full at the start of the academic year, I will pay £1500 by 1<sup>st</sup> July 2026. I understand that failure to make payment by the Due Date could result in cancellation of the bus pass and the pupil being refused travel.

### 4. School Bus Passes

An annual bus pass bearing the pupil's name and bus route will be issued before the end of term, assuming receipt of the first payment.

School bus passes **MUST** be carried at all times and shown to the driver when boarding the bus. I understand that the driver, acting on behalf of the School, reserves the right to refuse travel for any pupil without the correct bus pass.

#### PLEASE NOTE:

- The School bus pass cannot be used with any other bus service other than that for which it is issued.

## **Lost, stolen or damaged School Bus Passes**

If a bus pass is lost, stolen, or damaged, there will be a replacement charge of £20, payable via the pupil's School Gateway account.

### **5. Code of conduct:**

The School Code of Conduct also extends to the bus. In addition, students must:

- Behave properly at all times, following the school's expectations of Ready, Respectful and Safe
- Keep noise at a reasonable level.
- Take care when boarding and alighting, do not push.
- Remain in your allocated seat and wear a seat belt at all times.
- Remain seated until it is time to get off.
- After leaving the vehicle, wait until it has moved away before crossing the road.
- Banned items such as aerosols, tobacco and vapes are not permitted on the bus.
- Do not leave litter, take it with you.
- Keep all belongings with you at all times and take them with you when you leave the bus.
- If there is a problem/incident pupils must listen to the driver and follow their instructions.
- Pupil(s) may be asked to sit at the front of the vehicle for a set period of time.
- If there are complaints that involve the Pupil(s) these will normally be investigated through the School. If the Pupil(s) is found to have behaved in an unacceptable way, then any of the normal range of sanctions used by the School may be applied. This could include suspension from School.

The School is not liable for the behaviour of any other pupil(s) on the bus.

I, as parent or carer of the Pupil(s), agree to pay the School for any damage to property or any other such damage or loss incurred by the School if caused by the Pupil(s).

### **6. Cancellation and suspension**

In certain circumstances it will be possible to cancel a bus commitment during the academic year e.g.

- i. If my child moves to another school or
- ii. If I move house or
- iii. Long-term absence due to illness.

If circumstances (i) or (ii) apply, I will inform School in writing giving at least **one full term's notice** that I wish to cancel the pupil's bus pass and I will ensure that the pass(es) will be handed back to the School Office.

If you cancel due the reasons listed in (i) to (iii) above, the School will repay you a proportion of the annual fee if you paid in full upfront or will otherwise cancel your monthly payments.

As this is an additional service to provide transport for pupils living outside the catchment area, the School reserves the right to withdraw this Home to School Transport service and shall notify you in writing at least 1 month in advance of withdrawal.

The School reserves the right to refuse any pupil(s) from the Home to School Transport if, in the reasonable opinion of the driver or the School, the pupil(s) is not upholding the Code of Conduct set out in these Conditions of Use or the pupil(s) behaviour is otherwise unacceptable. The School will contact the parent/carer of the pupil(s) as soon as possible notifying them of this.

The School may suspend the Home to School Transport services if the School is closed or due to an event beyond the School's control and the School will notify you of this as soon as practicable.

## **7. Delays and no shows**

Moorlands Learning Trust and the School shall not be liable for any delays of the Home to School Transport Service.

As the driver must adhere to a strict schedule, it is important that the Pupil(s) is at the designated pick-up address identified at clause 2 for transport to the School and at the designated pick-up area at the School for transport to the Pupil(s) house, at the designated times notified to you in writing. If the Pupil(s) is not at the designated pick-up area at the correct time, the School shall not be liable for any missed journeys.

## **8. Events beyond our control**

If the Home to School Transport service is delayed, suspended or not-provided due to an event outside the School's control, such as but not limited to, acts of God, flood, earthquake or other natural disasters, extreme weather that, in the reasonable opinion of the School, would mean the Home to School Transport service is unsafe, epidemic or pandemic, terrorist attack or threat thereof, any labour or trade dispute, strikes or industrial action, non-performance by suppliers or subcontractors, road or land closure, heavy traffic or any other event beyond the School's reasonable control, the School will contact you as soon as possible to let you know the details. You will not be compensated for any delay or suspension of the Home to School Transport services unless this is likely to be substantial, at which point we will cancel the Home to School Transport services, and you will receive a refund of the proportion of the annual pass not used.

## **9. Complaints**

If you have a complaint about the Home to School Transport Service, please contact Nidderdale High School via [hometoschooltransport@nidderdale.mlt.co.uk](mailto:hometoschooltransport@nidderdale.mlt.co.uk)

## **10. Personal data**

How we use any personal data you give us, including your personal data and the Pupil(s) personal data, is set out in our Privacy Policy.

**IMPORTANT NOTE:** When applying online you will need to select the tick box to confirm that you have read, understood and accept these Conditions of Use as set out by the School for the use of the Nidderdale Home to School Transport Service.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_

**PLEASE SIGN AND RETURN TO SCHOOL – THANK YOU.**